

IFCI FACTORS LIMITED

REQUEST FOR PROPOSAL

***Development of Application for filing
“RBI R>Returns”***

IFCI FACTORS LIMITED
10th FLOOR, IFCI TOWER, 61, NEHRU PLACE, NEW DELHI-110019

Date: 09.05.2019

M/S

Dear Sir/Madam,

Subject: Request for proposal (RFP) for Development of Application for filing "RBI R>Returns".

IFCI Factors Limited invites RFP along with the relevant information as detailed in the RFP document below from the interested companies. We are pleased to invite your offer in two parts in sealed covers super scribed as:

1. Technical bid for **Development of Application for filing "RBI R>Returns as per RBI Guidelines"**.
2. Price bid for **Development of Application for filing "RBI R>Returns as per RBI Guidelines"**.

Price bid for these proposals may be put in a larger envelope Super scribing on this envelope "Technical and price Bids for **Development of Application for filing "RBI R>Returns"**". The bids are to be submitted through courier / registered post in sealed envelopes or can be hand over / delivered in sealed envelopes so as to reach the undersigned latest by 2.00 p.m. on 16.05.2019 at the following address:

Mr. Naveen Kumar
Associate Vice President - IT & Operations
10th Floor, IFCI Tower,
61, Nehru Place,
New Delhi-110019
Phone: 011-46412840, 01146412851

The Proposals received after the due date and time of submission will be liable for rejection.

Yours Faithfully,

(Naveen Kumar)
Associate Vice President
- IT & Operations

RFP DOCUMENT

1. Introduction:

1.1. Statement of Purpose:

IFCI Factors Limited (The Company) solicits sealed proposals from qualified vendors providing the following services to THE COMPANY:

1. Design, development and Implementation **of Application for filing "RBI R>Returns.**
2. Provide services to manage the **Development of Application for filing "RBI R>Returns as per RBI Guidelines".**

Through this RFP, IFL intends to shortlist a vendor, who shall provide the above services as per the company's requirements.

1.2. Objective of RFP:

The key objectives of issuing this formal Request for Proposal (RFP) are to outline THE COMPANY's requirements for **Design, development and Implementation of Application for filing "RBI R>Returns as per RBI Guidelines".**

1. **Proposal Requests:** To invite detailed proposals from vendors to provide services as per the scope defined in this RFP and adhering to stipulated terms and conditions.
2. **Vendor Selection:** To shortlist vendors for techno-commercial evaluation and award the contract for service as per the scope to the selected vendor, keeping into consideration evaluation parameters defined in this RFP.

Responses should be submitted in accordance with the guidelines of this RFP and any addendum issued thereafter.

1.3. Important Dates:

All timings in this document follow Indian Standard Time (IST)

Milestone	Deadline
<i>Pre-bid clarifications (THE COMPANY will provide appropriate responses to clarifications / questions received through email.)</i>	<i>14th May, 2019, 03:30PM</i>
<i>Vendors to submit sealed detailed techno-commercial proposals as per terms and conditions of this RFP.</i>	<i>15th May, 2019, 03:00PM</i>
<i>Tender opening in H.O.</i>	<i>16th May, 12.00 p.m.</i>

Please note that, in accordance with the general conditions of RFP, THE COMPANY may amend these dates or the RFP process at its sole discretion.

The COMPANY may, on its sole discretion, issues this RFP to vendors identified by THE COMPANY. Also, THE COMPANY is free to issue the RFP to any identified vendor till the last date for submission of RFP responses. THE COMPANY may, on its sole discretion, share the responses to the RFP with any third party consultant for evaluation.

1.4. Submission of Response:

Two hard copies of the final responses to RFP should be delivered to the contact officer in a sealed envelope. Unless specifically stated in the RFP response, it will be assumed by THE COMPANY that a respondent has fully understood and is in agreement with the requirements and information contained in this RFP.

1.5. Clarifications:

Clarifications to this RFP are to be addressed via email before 12:00 noon on 14th May 2019. Responses to clarifications will be sent via email to all vendors before the date of final submission.

1.6. Cost of Bidding:

The bidder shall bear all the costs associated with the preparation and submissions of bid and THE COMPANY will in no case be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.

1.7. The Company's Right to Accept or Reject Bid or all Bids: *THE COMPANY reserves the right to accept or reject any bid or annul the bidding process and rejects all bids at any time prior to award of contract without obligations of assigning any reasons, or incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for the The COMPANY's action.*

2. **Scope of Work:** THE COMPANY has identified one critical application and Infrastructure for **Development of Application for filing "RBI R>Returns as per RBI Guidelines"**.

Feasibility study for development and requirements GAP Analysis done by vendor as per Process flow Annexure -1.

Sample functionalities in inputs **for filing "RBI R>Returns as per RBI Guidelines"** are below for ready reference.

Invoice Processing	
Invoice Detail	<p>Inside the Invoice processing detail of Invoice will filed by the user.</p> <p>Input Fields: Company name, Date of transaction, Exporter name, Buyer name etc.</p>
Order & Invoice Details	<p>Inside the order detail all the details of order will fill by user.</p> <p>Input Fields: Order no, Order date, Country of final destination etc.</p>
Invoice Detail	<p>Inside this all the invoice detail information will filled for processing.</p> <p>Input Fields: Invoice no, Invoice term, Amount etc.</p>
Transport Details	<p>Inside this transport all the information of transport will filled by user</p> <p>Input Fields: Transport, Courier, Country Name Country Code etc.</p>
GR Form	<p>Inside this GR Form all details will be filled by user.</p> <p>Input Fields: Shipping bill no, Gr Amount, Commission etc.</p>
Payment Processing	

Payment processing	For process payment of Invoice we need process the payment. So for process the payment we need to fill by user.	Input Fields: Company name, Exporter name etc. Note: All the information against invoice fills fetched automatically when insert the invoice no. If any kind of deductions require will put here.
Bank Realization	Inside the Bank realization module bank realization certificate detail will filled by the user	Input Fields: Company name, Exporter details, Invoice details.
Cover Page	Inside the cover page module all closing and opening balance will be calculated as per backend Master criteria.	Input Fields: As per RBI Guidelines
Reports		
Master Reports	Inside the master report all kind of Master's reports can be generated	Master's reports
Transaction Report	Inside the Transaction Report, all the reports of invoices and suspense account detail will be generating	. Transaction reports
RBI Reports	Inside the RBI report all the reports which will require as per RBI Guideline will be generated.	As per RBI Guideline etc.

NOTE: Development cost must includes one year support and development changes (logical / functional) for filing "RBI R>Returns as per RBI Guidelines" from the date of GoLive.

Development on Technical Platform

- 1. Platform:** Microsoft Visual Studio 2017
- 2. Programming Language Used:** C#

3. Data Base: Microsoft SQL Server 2008R2

4. Front End UI Design: ASP.Net, Angular.Js, Bootstrap

5. Infrastructure: Model-View-Controller

3. The Company's Responsibilities:

The company shall

- Maintain and distribute a contact listing of names and contact numbers (Telephone / Mobile) of appropriate THE COMPANY personnel who need to be contracted for problem determination assistance.
- Ensure THE COMPANY representative have a level understanding of the application development, services delivery process and procedures and adhere to the process and procedure for accessing each service.

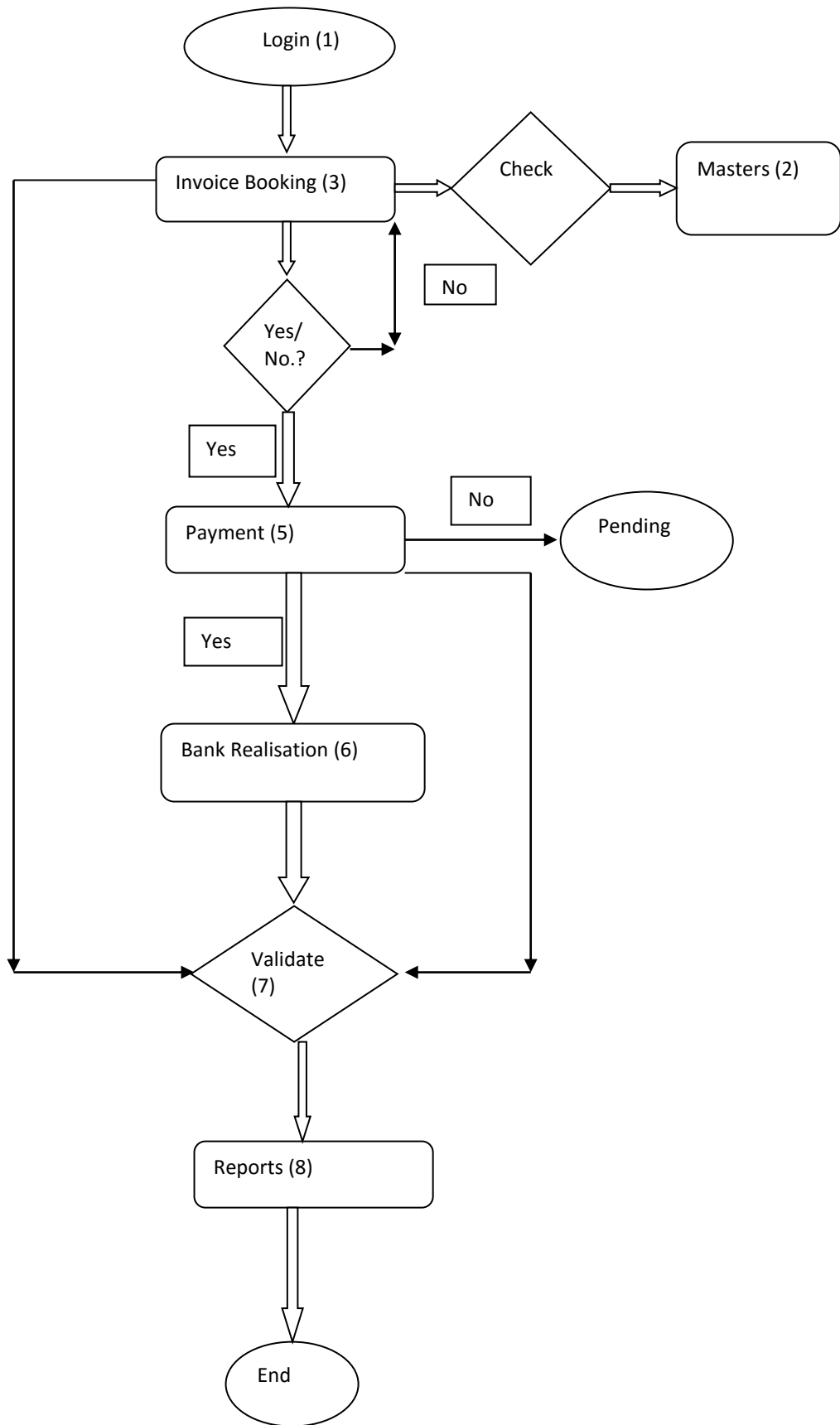
1. Selection Process / Qualification Criteria: Vendors' proposal would be evaluated, among others, on the following key parameters:

- a. Capability to provide services in accordance with THE COMPANY's requirements as defined in the RFP
- b. L1 bidder (Lowest Price Bid) will be awarded contract.
- c. Past experience in providing similar services in Corporate Sectors / Financial Institutions like Banks / NBFCs / Insurance Companies etc.

2. Termination of contract: Company have full right to cancel or terminate the bid at time with immediate effect if get any discrepancy technical and commercial proposals.

3. Jurisdiction: The Request for Procurement shall be governed and constructed in accordance with the laws prevailing/Applicable in India and the bidder here by accept the jurisdiction of the court at Delhi / New Delhi.

Process Flow RBIRMS



Commercial Bid

			Annexure-2		
			(Amount in Rs.)		
Sl. No.	Particular	Specifications	Implementation Cost (A)	Support Cost (B)	Total Cost (AxB)
1.	RBI RMS Software		1		

* All figures shall be quoted inclusive of all taxes IFL.

On Letterhead
 Signature of Authorized Signatory
 Name of the Authorized Signatory
 Designation
 Name of the Organization ...
 Seal